

Dear [Customer_Name],

Thank you for choosing to securely exchange files with [Company_Name]. When filled out, this document allows you to formally request access to our secure file transfer server.

Our server currently supports three secure protocols: HTTPS, FTP over SSL and FTP over SSH. While your files are resident on our server, we use 256-bit, FIPS 140-2 validated AES encryption to protect your files from unauthorized use, theft, hacking and/or viewing. Additionally, depending on the client you choose, you may be able to take advantage of the file integrity and transfer resume features which are native to our multi-protocol file transfer server.

Please fill out the sections below with as much information as you can provide.

Identification

Contact Name: _____
Company Name: _____
Contact Phone Number: _____
Contact Email Address: _____
Optional:
Preferred Username: _____
Restrict Access to IP(s)/Host(s): _____

Preferred Protocol and Client

You have your choice of protocols when using our server. You may opt to use more than one protocol and/or client with the same set of credentials, as all protocols access the same virtual filesystem on our secure server. Cryptographic-quality integrity checks and file resume features are only allowed when using HTTPS and FTP over SSL, and are not available with all clients. Additionally, if your firewall is a management concern, the HTTPS and FTP over SSH protocols are "single-port" protocols which can help minimize firewall changes required to allow your secure transfer to occur.

Please tell us which protocols and/or clients you plan to use with our service.

Preferred Protocol(s):
 HTTPS
 FTP over SSL
 FTP over SSH
 Don't Know

Preferred Secure Transfer Client(s):
Name: _____ ver _____ OS _____
Name: _____ ver _____ OS _____
Name: _____ ver _____ OS _____
 Don't Know

Secure Transfer Confidentiality Agreement

I assert that I am authorized to set up secure transmissions on behalf on my organization. I promise to keep any credentials (including username and password) provided to me by [Company_Name] secret and well-protected. I further accept that transmissions made using these credentials will be treated in ever way as being performed by me and/or my organization.

Signed:
Print Name: _____

Signature: _____
Date: _____

[Boilerplate_Legalese]

Questions

For additional information, please contact [Contact_Name] at [Contact_Info].